

Re: Using variables in a document

Source: <http://www.tech-archive.net/Archive/Word/microsoft.public.word.pagelayout/2005-02/0291.html>

From: Greg Maxey (*gmaxey_at_mvps.OscarRomeoGolf*)

Date: 02/02/05

Date: Wed, 2 Feb 2005 17:25:09 -0500

Bill,

Yes. Here is my boiler plate answer to updating fields.

When a change is made, you can update the field by selecting the field and pressing F9, or update all fields by pressing CTRL+a (selects all) and pressing F9, toggling to and from print preview (if "Update Fields" is checked in the File>Print>Options dialog box), or running a macro something like:

```
Sub UpdateFields()  
Dim oStory As Range  
For Each oStory In ActiveDocument.StoryRanges  
    oStory.Fields.Update  
    If oStory.StoryType <> wdMainTextStory Then  
        While Not (oStory.NextStoryRange Is Nothing)  
            Set oStory = oStory.NextStoryRange  
            oStory.Fields.Update  
        Wend  
    End If  
    Next oStory  
Set oStory = Nothing  
End Sub
```

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Greg Maxey/Word MVP

A Peer in Peer to Peer Support

Bill wrote:

```
> I found Edit -> Select All -> PF9 that will update  
> all selected fields. Is that the answer to my last post?  
> Bill  
>  
>  
> "Bill" <stanton@jps.net> wrote in message  
> news:AfbMd.4851$c11.905@newsread3.news.pas.earthlink.net...  
>> Thanks Greg, I thought that maybe bookmarks was  
>> the way it was done when I searched the HELP text,  
>> but the HELP text is really weak when it comes to  
>> examples of how they are used.  
>>  
>> Okay, so that works until the document expands with  
>> the addition of additional text/pages. When that happens,
```

microsoft.public.word.pagelayout: Re: Using variables in a document

```
>> the reference becomes invalid. I.e., the referenced page
>> does not get updated automatically as the document
>> expands.
>>
>> Do I have to do something else?
>> Bill
>>
>>
>> "Greg" <gmaxey@mvps.org> wrote in message
>> news:1107376466.601184.88050@l41g2000cwc.googlegroups.com...
>>> Bill,
>>>
>>> You need to use a cross reference. Lots of ways to do it, but here
>>> is one.
>>>
>>> Go to whatever page blah, blah is described and select the text. Then
>>> Insert>Bookmark. Lets name the bookmark "Blah"
>>>
>>> Now go back to your text where you have See page. Put your cursor
>>> after "page" then Insert>Cross Reference. Use Reference Type:
>>> Bookmark
>>> Insert Reference To: Page Number
>>> Select Blah and click insert.
```