

# Re: auto copy text in word to another text field in word

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*Source:*

<http://www.tech-archive.net/Archive/Word/microsoft.public.word.newusers/2008-04/msg00066.html>

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- *From:* Peter Hansen <[PeterHansen@xxxxxxxxxxxxxxxxxxxxxxxxxxxxx](mailto:PeterHansen@xxxxxxxxxxxxxxxxxxxxxxxxxxxxx)>
  - *Date:* Wed, 2 Apr 2008 19:22:01 -0700
- 

Thanks for hanging in there with me for all my questions. I am quite a novice at this, but I think there is an inner computer geek hiding inside me. 1) I do not have a data base of the information. But I do have Excel 2003 and wondered if it might be easier to send the information from the various fields in Doc A to Excel and then go from Doc B to get the information in Excel with some kind of mailmerge. I don t plan on saving this information more than a week. I just want to print out a report (Doc A) and create a note for the patient s MD (Doc B) automatically without having to copy and paste each time or having to hand write it. Once Doc A and Doc B are printed then I plan to delete it (just to simplify confidentiality/privacy issues). 2) I do have around drive:\\path\\ filename.ext 3) I don t think the document is protected for forms, but I did try adding \\! in case that would help, but I still end up with Error bad filename. Oh, Graham Mayor astutely noticed that I might be using .ext instead of .doc at the end of the filename. I tried it with .doc but it still was a bad filename. I can t see where the problem could be. I am following all the suggestions. I am copying the file name from the Doc A general info tab where it says location. I added .doc to it. I put double quotation marks around it. I added the bookmark name after that. I begin with INCLUDETEXT. I have \\ replacing all the \ in the pathway and before the filename. I enclosed the whole lot in { }. I even tried it with a space after the { and before the } and then tried it without the extra spaces. Nothing makes a difference. It always comes up either as Error bad filename or just blank when I do print preview or actually print a page. Is there anywhere I can learn how to write a good filename? Also, what do you think of using Excel 2003 as a go between? I ve heard of macros. How could I make use of that, possibly, to meet my goals if I can't get the INCLUDETEXT to work the way it is supposed to?

"macropod" wrote:

Hi Peter,

The error message you're getting tells me there's something wrong with the path and/or the filename, or maybe you haven't wrapped the lot in double quotes. Alternatively, is the source document a document protected for

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forms? If so, try adding the \!' switch:

```
{INCLUDETEXT "Drive:\\path\\filename.ext" bookmark \!'}
```

BTW, unless you're referencing a document protected for forms, this seems to be a lot of work for relatively little return. If the client data are in a database/excel worksheet/delimited text file, you might be better off using a mailmerge.

Cheers

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macropod

[MVP – Microsoft Word]

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"Peter Hansen" <PeterHansen@xxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote in message  
news:107B732F-E37F-4BA4-8B2F-EF581BD8E126@xxxxxxxxxxxxxxxxxxxx

Hi macropod,

Thank you for your quick reply. When I explained the problem, I neglected to type in the Drive:\\path\\ part of the syntax, but I had copied it out of the "location" part of the document info, so it does look just like you wrote that it should look. Then I hit f9 and it again came up with the "Error" bad filename notice in the grey shaded area. I tried it with the .ext at the end of the location/filename and without it and I still got the error message. I also checked on the bookmark in doc A and it was right where it should be. So, I don't understand why it keeps saying "error bad filename." Can we rule out the supernatural? (Partially kidding). Can you see any other areas where I might be earning this "Error! Bad filename" scourge?

Peter

"macropod" wrote:

Hi Peter,

The correct syntax for the INCLUDETEXT field pointing to a bookmark is:

```
{INCLUDETEXT "Drive:\\path\\filename.ext" bookmark }
```

or

```
{INCLUDETEXT "Drive:/path/filename.ext" bookmark }
```

If you "have an all gray field with lots of neat looking commands", that suggests you've either not updated the field after

coding

it (selecting the field and pressing F9 will do the trick) or

you've pressed Alt-F9 somewhere along the way and toggled the field

code display 'on' – pressing Alt-F9 again will fix that.

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The bookmark goes in the source document (ie the document you're linking to, not the target document with the INCLUDETEXT field).

Note too that the bookmark can span multiple lines/paragraphs if that simplifies things.

Cheers

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macropod

[MVP – Microsoft Word]

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"Peter Hansen"

<PeterHansen@xxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote in message

[news:BDA4811A-7526-4A80-9804-98736AC86AC8@xxxxxxxxxxxxxxxxxxxx](mailto:news:BDA4811A-7526-4A80-9804-98736AC86AC8@xxxxxxxxxxxxxxxxxxxx)

Thank you for responding to my question and suggesting INCLUDETEXT. It gave me the perseverance to keep going in this task. But I have had a lot of problems trying to make this work and still have not succeeded. I wonder if you could give me some additional guidance.

Here's what I've tried so far. First I had to create the bookmarks in document A (Patient\_Name, DOB, Location, Date\_Eval, Referral\_Reason, Diagnoses, Treatment\_Plan). Then I switched to document B and attempted the field command INCLUDETEXT. I had a number of problems trying to make this work. First I was getting an error message that I had the wrong file name. The best I could do was to push control/f9 and then follow their example: {INCLUDETEXT "filename" [bookmark]}. I did not put brackets around the bookmark, that seemed to help. However, the closest I came to success was to have an all gray field with lots of neat looking commands. At least it didn't say error message. But when I checked print preview, there was nothing in that field. No text had been transferred to document B. Oh, by the way, I did replace single backslashes with double backslashes in the

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filename. I did not use any switches because I couldn't see any that seemed relevant to my task.

I'm wondering if the problem might be with the bookmark. Some of the references to bookmarks specified that "the bookmark must be defined in the active document." Others stated that the bookmark must be inserted in the "main document." In either case, I'm not sure how I would refer to a bookmark referencing information in document A while creating the bookmark in document B. I am wonder if you might have any ideas how to proceed from here. Thank you again for all your help!

"macropod" wrote:

Hi Peter,

Check out the INCLUDETEXT field. It provides for cross-referencing between documents, including referencing bookmarks in the source document.

Cheers

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macropod  
[MVP – Microsoft Word]

-----  
"Peter Hansen" <Peter Hansen@xxxxxxxxxxxxxxxxxxxxxxxxxxxx>  
wrote in message  
[news:BDDE5CF6-6CDF-45D6-A13C-786B55FCBCAA@xxxxxxxxxxxxxxxx](mailto:news:BDDE5CF6-6CDF-45D6-A13C-786B55FCBCAA@xxxxxxxxxxxxxxxx)

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Here's  
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done:

[http://www.officearticles.com/word/create a reference to a](http://www.officearticles.com/word/create_a_reference_to_a)  
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Anne  
Troy  
www.OfficeArticles.com

"earljones"  
<earljones@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx>  
wrote

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