

# Re: How to convert into jpeg bitmaps that were copied over from Pa

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*Source:*

<http://www.tech-archive.net/Archive/Word/microsoft.public.word.drawing.graphics/2008-09/msg00036.html>

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- *From:* "macropod" <[macropod@xxxxxxxxxxxxxxxx](mailto:macropod@xxxxxxxxxxxxxxxx)>
  - *Date:* Sat, 6 Sep 2008 23:14:33 +1000
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Hi Stefano,

I'll say it again: the images you've pasted into Word are already in jpeg format. The only thing you can do to reduce Word's file size while keeping the images embedded is to reduce the image size (ie pixel count) or, possibly, increase the amount of jpeg compression. If you extract the images, you could link to them to reduce the Word file's size, but you'll still have a set of image files that you should take into account when calculating the overall storage requirements.

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Cheers  
macropod  
[MVP – Microsoft Word]

"Stefano Gatto" <[StefanoGatto@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx](mailto:StefanoGatto@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx)> wrote in message <news:36143837-BE19-4B0B-A3D4-AAF9E0378BDC@xxxxxxxxxxxxxxxx>

Thank you for your answer.

Actually I am looking for a fast and cheap way to include portions of screen shots into Word documents. Therefore I want to minimize the number of keystrokes and possibly reduce to zero the mouse moves & clicks.

I select the application window to capture, alt-PrintScrn, alt-tab to MSPaint, ctrl-V, select the rectangle to import into Word with the mouse, ctrl-c, alt-tab to Word, ctrl-v.

However this method creates huge doc files.

Ideally I would like this data stream to be converted into a lighter format, anywhere in its path from MSPaint to MSWord. It is not important for me where this conversion exactly takes place. Most probably MSPaint cannot Copy in jpeg format, so my hope is that Word could paste & convert or allowed the user to paste and to subsequently convert with the mean of one simple command (what i describe below).

I know that I can save to disk in jpeg format from MSPaint and then insert

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the file in Word. However this solution is slow since it implies using the disk, choosing a filename, and eventually erasing this file... I would prefer not to go through the disk.

Also, I would like to use standard products only, since I am called to do this job on different computers, where i cannot install additional programs...

I do not have the impression to ask something that is very complex or so unusual as a need. I think many many people have this same need to insert portions of screen shots in Word docs and would like to do this rapidly without purchasing any additional software.

I am pretty sure there is a rapid way, probabyl a macro converting all images into a given document could be the solution, but I wanted to be sure that something simpler does not exist first.

—  
Stefano Gatto

"macropod" wrote:

Hi Stefano,

Word will have already converted the bitmaps to jpeg format upon the images being embedded.

If they've got more resolution than you need, you can extract the images again, then resize them with an image editor. The easiest way to extract the images for this is to scale them all to 100% then save the document as a web page. This will create an html copy of the document with an image folder having the document's name. All your images will be in that folder and you'll be able to see both the file size of each image and, by selecting/opening it, its dimensions.

—  
Cheers  
macropod  
[MVP – Microsoft Word]

"Stefano Gatto" <StefanoGatto@xxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote in message  
[news:E801FD46-3A45-4F31-9B3E-99CEEBC2A63C@xxxxxxxxxxxxxxxxxxxx](mailto:news:E801FD46-3A45-4F31-9B3E-99CEEBC2A63C@xxxxxxxxxxxxxxxxxxxx)  
> Hello,  
>  
> I am copying from Paint (mspaint.exe) portions of bitmaps and am pasting  
> them into the text flow in a word 2003 document.  
>  
> In order to decrease the file size, does someone know how to convert these  
> bitmaps into jpeg format so they take less space?

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- > It looks like it's possible to install a converter. When I right-click on
- > the pasted image I can choose "Bitmap Image Object / Convert...", but I
- have
- > no jpeg option (I have only PBrush and Picture choices).
- >
- > Thank you.
- >
- > Stefano Gatto
- > Geneva (CH)