

## Re: 5 line envelope address

**Source:**

<http://www.tech-archive.net/Archive/Word/microsoft.public.word.docmanagement/2004-03/2211.html>

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**From:** Charles Kenyon (*msnewsgroup\_at\_remove.no.spam.addbalance.com*)

**Date:** 03/18/04

Date: Thu, 18 Mar 2004 16:59:25 -0600

If you always need five lines, change the style Envelope Address to have a larger frame. If this is a rare need, you can just add the envelope to your document and manually resize the frame. After you've printed the envelope, you can press Ctrl-Z (undo) repeatedly until the envelope disappears, if you don't want to save it with your document. Print the envelope using File => Print and checking the option to print the current page.

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Charles Kenyon

See the MVP FAQ: <URL: <http://www.mvps.org/word/>> which is awesome!

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This message is posted to a newsgroup. Please post replies and questions to the newsgroup so that others can learn from my ignorance and your wisdom.

"JP Baron" <anonymous@discussions.microsoft.com> wrote in message news:518FC770-69DB-4CD9-92AC-DF16BE00374F@microsoft.com...

> The standard format for envelopes only allows for 4 lines in the delivery address - I need it to have 5 lines. I'm using Word 2003.

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> JP