

# RECOVERING DOCUMENT

**Source:**

<http://www.tech-archive.net/Archive/Word/microsoft.public.word.docmanagement/2004-02/0146.html>

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The "save as" command doesn't overwrite the original document, it just saves a copy with a new name. So if you were in docuB.doc and clicked "save as" and named it docuA.doc, you now have two files. Word closed docuB.doc when you saved as docuA.doc, but docuB.doc is still on your computer. If you don't remember where it originally was saved, go to the Start menu and Search for Files and Folders. Type in "docuB.doc" and it will show you where the file is.

>-----Original Message-----

>How do I recover a document that I accidentally saved  
>another document over? In other words I  
>saved "docuB.doc" as "docuA.doc" and now need to  
>recover "docuA.doc". How can this be done???

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