

## Re: Lost document When I Changed Its Name Please Help!

**Source:**

<http://www.tech-archive.net/Archive/Word/microsoft.public.word.application.errors/2004-12/0580.html>

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**From:** Beth Melton (*bmelton\_at\_NoSpam4Memvps.org*)

**Date:** 12/19/04

Date: Sun, 19 Dec 2004 17:33:04 -0600

Hi June,

Did you save the Word documents on your local drive before burning them to the CD?

If so, then the documents are not stored in Word, but rather on your local drive. I suspect since you are using the File/Open or File/Save As dialog box to view the files in your folders you may be seeing only those with a file extension associated with Word. Make sure the Files of Type drop down reflects "All files" and not Word documents. If you still can not find it then use Windows Search and search for part of the file name. Renaming a file does not cause it to corrupt or disappear so I'd say it's still there.

The files you see with a ~\$ in front of them are called Owner files. This temp file is created when you open a document and is used to prevent others from accessing the file if you have it open. They will encounter a "File is in use by <UserName>" message. Of course this aspect is utilized more in a shared environment.

Any temp file can be deleted, provided it is not in use, and typically if it is in use you will be notified and the file will be protected from deletion. Deleting an Owner temp file may not trigger the notification but I've found even if it is deleted no harm is done. So far anyway, this is based strictly on my own observations and tests. If in doubt, if the file isn't open then it's safe to delete them when you find them.

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Please post all follow-up questions to the newsgroup. Requests for assistance by email can not be acknowledged.

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Beth Melton

Microsoft Office MVP

Word FAQ: <http://mvps.org/word>

TechTrax eZine: <http://mousetrax.com/techtrax/>

MVP FAQ site: <http://mvps.org/>

## microsoft.public.word.application.errors: Re: Lost document When I Changed Its Name Please Help!

"June" <anonymous@discussions.microsoft.com> wrote in message news:126501c4e606\$79685750\$a401280a@phx.gbl...

> Thank so much for responding so quickly! No, I did not  
> rename the document in Windows Explorer. I renamed it  
> in Word, just before I was going to burn it. I tried your  
> advice and used the file name plus the extension .doc,  
> but it didn't show up in Word or in Explorer. The  
> version I re-named was not the grayed out one with the  
> squiggly "dollar sign"--I'm pretty sure it was the  
> original. But I could be wrong. Is that what happens if  
> you touch the grayed out ones (what do you call them?)  
> In fact, all the chapters have a duplicate entry that is  
> grayed out with this little sign. What are they for?

>  
> The document I need is still in Word, again, all grayed  
> out with the squiggly mark. The document also shows up  
> on the CD, so is there anything else I can do to retrieve  
> it? I do not know how to transfer a document from a CD  
> back to my hard drive, but even if I did, how do I  
> convert it to be read? I'll sit by the computer in case  
> you are still available for help. Thanks so very much.

>  
>  
>>-----Original Message-----

>>If you renamed the file in an Exploring window, such as  
> My Computer,  
>>and if you are viewing file extensions you need to add  
> the file  
>>extension when you rename the file.

>>  
>>The message you encountered was telling you that you may  
> not be able  
>>to open it by double-clicking in an Exploring window.  
> You should still  
>>be able to start Word and use File/Open to open it. When  
> you open a  
>>file outside an application Windows uses the file  
> extension to  
>>determine which application it needs to start in order  
> to open a file.  
>>So if the file extension is incorrect or missing in the  
> file name  
>>Windows will not know how to open the file correctly.

>>  
>>In this case, you should be able to rename the file on  
> your local  
>>drive and add a ".doc" (without the quotes) at the end  
> to re-associate  
>>it with Word again.

>>  
>>Additionally, I wonder if you tried renaming and burning  
> the wrong  
>>file to your CD. "Preferred Customer" suggests you may  
> have used a  
>>temporary file that contains only user information. Did  
> the file name  
>>happen to be something like: ~\$FileName.doc? If so then  
> your original  
>>document should still be in the folder it was saved in.

>>  
>>--  
>>Please post all follow-up questions to the newsgroup.

## microsoft.public.word.application.errors: Re: Lost document When I Changed Its Name Please Help!

> Requests for  
>>assistance by email can not be acknowledged.  
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>>~~~~~  
>>Beth Melton  
>>Microsoft Office MVP  
>>  
>>Word FAQ: <http://mvps.org/word>  
>>TechTrax eZine: <http://mousetrax.com/techtrax/>  
>>MVP FAQ site: <http://mvps.org/>  
>>  
>>  
>>"June" <anonymous@discussions.microsoft.com> wrote in  
> message  
>>news:0cb101c4e5e2\$0b893ed0\$a301280a@phx.gbl...  
>>> This is very serious, so I'd appreciate any help. Two  
>>> problems:  
>>>  
>>> 1) I changed the name of a Word 2002 document,  
> something  
>>> I have done before with no trouble. This time, a  
> little  
>>> icon came up (notepad?)(a tiny rectangle with red and  
>>> blue dots) and it said if I changed the name, I would  
> not  
>>> be able to read it. By accident, I allowed the name  
>>> change.  
>>>  
>>> 2) I tried to burn the document to a high speed hp CD-  
> R  
>>> using my brand new Roxio Creator 7 program which I've  
>>> never used before. I hoped that the document would  
>>> appear and I could then read it. Nope. It shows up in  
>>> the Roxio program, but I cannot convert it back to  
> Word,  
>>> nor can I read it from Roxio. The screen directed me  
> to  
>>> install a Works CD to read the doc. I did. All I got  
>>> were dashes and the words "Preferred Customer." This  
>>> document must get to a printer today! Thank you.  
>>  
>>  
>>.  
>>