

## Re: Contact list in Send FAX Wizard

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*Source:*

<http://www.tech-archive.net/Archive/Windows/microsoft.public.windows.server.sbs/2006-06/msg03105.html>

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- *From:* [v-crinal@xxxxxxxxxxxxxxxxxxxxxxxx](mailto:v-crinal@xxxxxxxxxxxxxxxxxxxxxxxx) ("Crina Li")
  - *Date:* Tue, 20 Jun 2006 08:14:15 GMT
- 

Hi Bob,

Thanks for your update.

I am sorry for misunderstanding your concerns. As I know, for achieving your goal, you may need to follow the steps:

NOTE: The test is performed on a Windows XP computer with Office XP installed.

1. At a client computer with Shared Fax Service client installed.
2. Open Outlook, expand to Public Folders\All Public Folders.
3. Right click on All Public Folders and choose New->Folder.
4. Name the folder as ContactsPF, choose "Contact Items" in the "Folder contains" drop-down list. Click OK.
5. In the ContactsPF folder, create a new contact named Test. Specify its fax number in the "Business Fax" field.
6. Click Start->Printers and Faxes. Double click on the SharedFax icon to bring up the Fax Console.
7. Click File->Send a Fax.
8. Click the "Address Book" button. Click the drop-down list and you should see the ContactsPF item is listed under "Outlook Address Book".
9. You can select ContactsPF and then select the Test contact to send a fax.
10. On another computer logged on with another user account, open Outlook. Right click the ContactsPF folder and choose Properties.
11. Click the Outlook Address Book tab and then click to check "Show this folder as an e-mail Address Book". Click OK.
12. Repeat step 6 through 9 and you should be able to send fax to the Test account.

I appreciate your time and look forward to hearing from you.

Best regards,

Crina Li (MSFT)

Microsoft CSS Online Newsgroup Support

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Get Secure! – [www.microsoft.com/security](http://www.microsoft.com/security)

=====  
This newsgroup only focuses on SBS technical issues. If you have issues regarding other Microsoft products, you'd better post in the corresponding newsgroups so that they can be resolved in an efficient and timely manner. You can locate the newsgroup here:

<http://www.microsoft.com/communities/newsgroups/en-us/default.aspx>

When opening a new thread via the web interface, we recommend you check the "Notify me of replies" box to receive e-mail notifications when there are any updates in your thread. When responding to posts via your newsreader, please "Reply to Group" so that others may learn and benefit from your issue.

Microsoft engineers can only focus on one issue per thread. Although we provide other information for your reference, we recommend you post different incidents in different threads to keep the thread clean. In doing so, it will ensure your issues are resolved in a timely manner.

For urgent issues, you may want to contact Microsoft CSS directly. Please check <http://support.microsoft.com> for regional support phone numbers.

Any input or comments in this thread are highly appreciated.

=====  
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| NNTP-Posting-Date: Mon, 19 Jun 2006 23:28:19 -0500  
| From: buster122 <buster122@xxxxxxxxxxxxxxxxxxxx>  
| Newsgroups: microsoft.public.windows.server.sbs  
| Subject: Re: Contact list in Send FAX Wizard  
| Date: Mon, 19 Jun 2006 21:28:39 -0700  
| Message-ID: <d3ue92tqu0vrg1ifnf0ogenbpf6u7popn@xxxxxxx>  
| References: <3qv692p4ukofkqtsitku6avfg89f5g2i2@xxxxxxx>  
<2IfTs63kGHA.2260@xxxxxxxxxxxxxxxxxxxx>  
| X-Newsreader: Forte Agent 3.1/32.783  
| MIME-Version: 1.0  
| Content-Type: text/plain; charset=us-ascii  
| Content-Transfer-Encoding: 7bit  
| Lines: 124  
| X-Trace:  
sv3-bTxh5PPHzDGhzBiiUcNSiUYNkV5ctcRywXeLiKIWWiY8RwsSkVMvo30FTvDyhXScahWEfAja  
LkKMK9n!25XCf5vi70tVNbQ5xkorgLQHsHjXo6YMCqQ2JlnCN/fGV0qHb0tetsVWflf1unt3VKyz  
5A==  
| X-Complaints-To: abuse@xxxxxxxxxxxxx  
| X-DMCA-Notifications: <http://www.giganews.com/info/dmca.html>  
| X-Abuse-and-DMCA-Info: Please be sure to forward a copy of ALL headers  
| X-Abuse-and-DMCA-Info: Otherwise we will be unable to process your  
complaint properly

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| X-Postfilter: 1.3.32  
| Path:  
TK2MSFTNGXA01.phx.gbl!TK2MSFTNGP01.phx.gbl!TK2MSFTFEEDS01.phx.gbl!newsfeed00  
..sul.t-online.de!t-online.de!border2.nntp.dca.giganews.com!novia!nx02.iad01.  
newshosting.com!newshosting.com!216.196.98.140.MISMATCH!border1.nntp.dca.gig  
anews.com!nntp.giganews.com!local02.nntp.dca.giganews.com!news.giganews.com.  
POSTED!not-for-mail  
| Xref: TK2MSFTNGXA01.phx.gbl microsoft.public.windows.server.sbs:276197  
| X-Tomcat-NG: microsoft.public.windows.server.sbs

| Hi Crina,

| Thank you for your reply, I always seem to run into a brick wall  
| problem on Friday.

| I am able to create a personal contact list and use it in the Send Fax  
| Wizard. My problem is adding to one of the Global contact lists so  
| that everybody can use it. I know that this is probably a simple  
| procedure but I just don't know were I go to do that.

| On Mon, 19 Jun 2006 08:59:23 GMT, v-criminal@xxxxxxxxxxxxxxxxxxxxxxxxxxxx  
| ("Crina Li") wrote:

| >Hi Bob,

| >

| >Thank you for posting in SBS newsgroup.

| >

| >I am sorry for the delayed response due to weekend. Please understand  
| that

| >the newsgroups are staffed weekdays by Microsoft Support professionals  
| to

| >answer your systems and applications questions. Your understanding is  
| >greatly appreciated!

| >

| >As I know, you can create a Distribution List on Outlook and then click

| >Address Book and select the distribution group when you send fax.

| >

| >For detailed information, please refer to the following KB articles:

| >

| >172382 WD97: No Results When Faxing by Using Outlook Distribution List

| ><http://support.microsoft.com/?id=172382>

| >

| >284292 How to create a distribution list from your contacts in Outlook  
2002

| >and

| ><http://support.microsoft.com/?id=284292>

| >

| >Step-by-Step Guide for Configuring and Using Fax on Windows Small  
Business

| >Server 2003

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|  
|  
| <http://www.microsoft.com/downloads/details.aspx?FamilyID=1b7510a0-1595-4776>

|>a101-c3bec7512594&displaylang=en

|>

|>I appreciate your time and look forward to hearing from you.

|>

|>Best regards,

|>

|>Crina Li (MSFT)

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|>Microsoft CSS Online Newsgroup Support

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|>Get Secure! – [www.microsoft.com/security](http://www.microsoft.com/security)

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|>-----  
|> NNTP-Posting-Date: Fri, 16 Jun 2006 23:12:36 -0500  
|> From: buster122 <buster122@xxxxxxxxxxxxxxxxxxxx>  
|> Newsgroups: microsoft.public.windows.server.sbs  
|> Subject: Contact list in Send FAX Wizard  
|> Date: Fri, 16 Jun 2006 21:13:35 -0700  
|> Message-ID: <3qv692p4ukofkqtsitku6avfg89f5g2i2@xxxxxxx>  
|> X-Newsreader: Forte Agent 3.1/32.783  
|> MIME-Version: 1.0  
|> Content-Type: text/plain; charset=us-ascii  
|> Content-Transfer-Encoding: 7bit  
|> Lines: 18  
|> X-Trace:

sv3-Iwd821ZpJJres21BHsVWvl+MNwD36DjhtgYdmni9v9vBxgps5fcoqHnJhiQeOLYwp30R320

n

qTSjNIX!OWmJ9chRgkt4v3jmqYC4JpYEB+gt6gzs2jCWHT2b5qozU/D3M/fv28OBMpQdIKf+4Vd

j

|>Yg==  
|> X-Complaints-To: abuse@xxxxxxxxxxxxx  
|> X-DMCA-Notifications: <http://www.giganews.com/info/dmca.html>  
|> X-Abuse-and-DMCA-Info: Please be sure to forward a copy of ALL headers  
|> X-Abuse-and-DMCA-Info: Otherwise we will be unable to process your  
>complaint properly  
|> X-Postfilter: 1.3.32  
|> Path:

TK2MSFTNGXA01.phx.gbl!TK2MSFTNGP01.phx.gbl!TK2MSFTFEEDS01.phx.gbl!msrtrans!

m

srn-in!newshub.sdsu.edu!border1.nntp.dca.giganews.com!nntp.giganews.com!loc

a

|>l02.nntp.dca.giganews.com!news.giganews.com.POSTED!not-for-mail  
|> Xref: TK2MSFTNGXA01.phx.gbl microsoft.public.windows.server.sbs:275803  
|> X-Tomcat-NG: microsoft.public.windows.server.sbs  
|>  
|> Can someone please give me a step by step procedure for adding a  
|> global FAX Contact list with the following properties:  
|>  
|> a) Ability to access this list from the Send Fax Wizard on all  
|> clients' computers.  
|> b) Ability to add new contact information to this list from the Send

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|> Fax Wizard on each client's computer.

|>

|> I would also like for this list to come up as the default address book

|> in the Send FAX Wizard if that's possible.

|>

|> Also, I read in a post from about a year ago that Microsoft was going

|> to introduce a "new and improved" Send FAX Wizard. Have you heard any

|> more on that? Thanks

|>

|> Bob

|> SBS 2003 Std

|> Exchange Server

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|

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