

Re: file and folder tasks

Source:

<http://www.tech-archive.net/Archive/WinXP/microsoft.public.windowsxp.newusers/2005-07/msg01628.html>

- *From:* "Wesley Vogel" <123WVogel955@xxxxxxxxxxxxx>
 - *Date:* Mon, 25 Jul 2005 16:54:19 -0600
-

Raymond Chen...

[[Will dragging a file result in a move or a copy?

Some people are confused by the seemingly random behavior when you drag a file. Do you get a move or a copy?

And you're right to be confused because it's not obvious until you learn the secret. Mind you, this secret hasn't changed since 1989, but an old secret is still a secret just the same. (Worse: An old secret is a compatibility constraint.)

- " If Ctrl+Shift are held down, then the operation creates a shortcut.
- " If Shift is held down, then the operation is a move.
- " If Ctrl is held down, then the operation is a copy.
- " If no modifiers are held down and the source and destination are on the same drive, then the operation is a move.
- " If no modifiers are held down and the source and destination are on different drives, then the operation is a copy.

This is one of the few places where the fact that there are things called "drives" makes itself known to the end user in a significant way.]]

<http://blogs.msdn.com/oldnewthing/archive/2004/11/12/256472.aspx>

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Hope this helps. Let us know.

Wes

MS-MVP Windows Shell/User

In news:eX%23nOiWkFHA.2904@xxxxxxxxxxxxxxxxxxxxxxxxx,

David Candy <.> hunted and pecked:

> Ctrl + Shift + Drag

> (also Alt + Drag)

>

> Creates a Shortcut rather than moving or copying a file (default when

> dragging only program files in 95, in later versions is the default for

> dragging program files listed in the App Paths key in the registry)

>

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- > Note the rules for exe are a little bit more complex.
- > ---
- > -----
- > -----
- > <http://webdiary.smh.com.au/archives/comment/001075.html>
- > -----
- > "Wesley Vogel" <123WVogel955@xxxxxxxxxxxx> wrote in message
- > <news:eKZtjAWkFHA.1148@xxxxxxxxxxxxxxxxxxxxxxxxxxxx>
- >> If you do not see the common tasks pane, then try clicking on the Folder
- >> icon on the Toolbar to hide the Folder pane.
- >>
- >> If you see the commontasks pane, highlight a file or folder to see Copy
- >> this file or Copy this folder. Neithe one appears until a file or
- >> folder is selected.
- >>
- >> You can also right click a file or folder and select Copy.
- >>
- >> Folders Files and Folders Basics Help items
- >>
- >> Here are some tips from XP HELP:
- >>
- >> You can copy more than one file or folder at a time.
- >>
- >> To select consecutive files or folders, click the first item, press and
- >> hold down SHIFT, and then click the last item. To select nonconsecutive
- >> files or folders, press and hold down CTRL, and then click each item.
- >>
- >> If you drag an item while pressing the right mouse button, you can move,
- >> copy, or create a shortcut to the file in its new location.
- >>
- >> To copy the item instead of moving it, press and hold down CTRL while
- >> dragging.
- >>
- >> If you drag an item to another disk, it is copied, not moved. To move the
- >> item, press and hold down SHIFT while dragging.
- >>
- >> In the My Computer folder, you can view and select the drives on your
- >> computer, the devices with removable storage, and the files stored on
- >> your computer.
- >>
- >> With Windows there are always many ways of doing things. With the above
- >> rules in mind.
- >>
- >> When dragging a file in Explorer, you can control the operation that
- >> will be performed when you release the mouse button:
- >>
- >> Hold the Control key to force a Copy.
- >>
- >> Hold the Shift key to force a Move.
- >>
- >> Hold the Alt key to force a Create Shortcut.

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>>
>> If you drag using the right mouse button, a menu appears with the
>> commands Move Here, Copy Here, Create Shortcut(s) Here, and Cancel.
>> Click the command you want.
>>
>> If you drag an item to another disk, it is copied, not moved. To move
>> the item, press and hold down SHIFT while dragging.
>>
>> Dragging a program to a new location creates a shortcut to that program.
>> To move a program, right-click and then drag the program to the new
>> location. You must be logged on as an administrator to move a program.
>>
>> --
>> Hope this helps. Let us know.
>>
>> Wes
>> MS-MVP Windows Shell/User
>>
>> In news:4D9F78DF-7EFC-4BBC-9C6E-2FCF3A6357A9@xxxxxxxxxxxxxx,
>> bernie <bernie@xxxxxxxxxxxxxxxxxxxxxxxxxxxx> hunted and pecked:
>>> Ted and Carey, Thanks. I checked both of your hints. Both were already
>>> set as you suggested.
>>>
>>>
>>>
>>> "bernie" wrote:
>>>
>>>> New to XP this week. When I first started I had something called file
>>>> and folder tasks under My Computer. It still is under My Documents.
>>>> I think I pushed the wrong button somewhere. How to put file and folder
>>>> tasks back under My Computer?
>>>> I was trying to copy data to a CD. In a section named:: To copy a file
>>>> or folder" it tell you to go to My Computer.Under File and Folder
>>>> Tasks you are to click on Copy this file or Copy this folder. When I
>>>> still had File and Folder Tasks under My Computer it did not have
>>>> anything about doing Copy. How do you add that to File and Folder
>>>> Tasks if I get it back under My Computer. Thanks, Bernie

• References:

- ◆ file and folder tasks
 ◇ From: bernie
- ◆ RE: file and folder tasks
 ◇ From: bernie
- ◆ Re: file and folder tasks
 ◇ From: Wesley Vogel

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