

## distribution list

**Source:** <http://www.tech-archive.net/Archive/Outlook/microsoft.public.outlook.contacts/2005-02/1295.html>

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Here goes– We have struggled to streamline and update a respective industry specific list used for regular emailing. In an effort to apease the gods, we have gotten to the following point:

In our Public Folder area we set up an extensive Contacts list (700–1000 records). We then created a DL which groups those contacts under their respective company names (800ish). This was done to streamline updating and afford access to all both in and out of the office. However, the DL cannot be sent as one piece due to its sheer size, the emails will not send and if they do we get too many returns. We were told by IT that we need it set up like this to better update. When a change is required, the Contact info is updated and saved. Then, the contact is found in the distribution list, company record is opened and refreshed to get the contact's updated info. We are stuck and people are starting to group together and eye us funny :) No one will take the time to select a chunk of records at a time causing several emailings. They want DL 1, DL 2, DL3, etc. How do we do that and update conveniently and easily. Is there a simpler answer? In essence, we need to have overall access in one place to view, update and utilize over 800 independent companies with over 800 contact records– minimize spam blocks and bounce backs, living happily ever after.....