

Re: Formatting a text field in report

Source: <http://www.tech-archive.net/Archive/Office/microsoft.public.office.misc/2006-08/msg01243.html>

- *From:* "garfield-n-odie [MVP]" <garfieldnodie@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx>
 - *Date:* Thu, 10 Aug 2006 12:53:44 -0700
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Access General Questions

<http://www.microsoft.com/office/community/en-us/default.aspx?dg=microsoft.public.access&lang=en&cr=US>

Access Reports

<http://www.microsoft.com/office/community/en-us/default.aspx?dg=microsoft.public.access.reports&lang=en&cr=US>

laurenm wrote:

Thanks, Beth. I will give this a try.

I would love to go to an Access-specific Newsgroup but when I go to the Newsgroups area from the Microsoft site, there is no newsgroup that I see that can satisfy general Access questions. Am I missing something?

"Beth Melton" wrote:

"laurenm" <laurenm@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote in message <news:726418EF-11C9-452D-A511-637A16BC44BA@xxxxxxxxxxxxxxxxxxxx>

Hi Beth,

It is a text field because in this report, my fields are based on a query results where I created a format expression that gives me a specific format not available in the default date/time format. If changing the field to a date/time format will matter to help me bold the results, I can change it to a date/time field and stick with an Access default. Please advise.

The built-in formats, such as Short Date, are based on your Regional Settings

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in your Control Panel.

If you want to use a specific format then just type it in the format property:
mm/dd/yyyy

What I am trying to do is display a project schedule where my results consist of projected dates of completion and actual completion dates (if there is a completed date to a task, I show the completed date, not the original projected date). In order to visually tell which dates are completed and which are projected I use a different format for each kind of date. The projected dates I show as a mm/dd/yy format and the completed dates show as mm/dd/yyyy format. I would like to bold the completed dates so it is even easier to distinguish between the two types of dates. Can someone give any insight as to how to do this (if it is even possible).

You should have this separated in two fields, one for completion and one for projected. Or, if your projected completion date is based on a calculation of another date, such as start date, then use a calculated field instead.

Then in your query for the field on your report use something like:

ReportDate: Nz([CompletionDate],[ProjectedDate])

Then just use a Conditional format for the ReportDate text box using an Expression such as: [CompletionDate] Is Null

Also note there are newsgroups dedicated to Access. If you have any future questions you'll likely find faster responses by posting to one of the Access newsgroups. :-)

Please post all follow-up questions to the newsgroup. Requests for assistance by email can not be acknowledged.

~~~~~  
Beth Melton  
Microsoft Office MVP

Word FAQ: <http://mvps.org/word>  
TechTrax eZine: <http://mousetrax.com/techtrax/>  
MVP FAQ site: <http://mvps.org/>

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Thanks!  
LaurenM

"Beth Melton" wrote:

My first question is why you are storing a date as a Text data type and not a Date/Time data type. Or is this a concatenated string?

Perhaps if you told us more about what you are trying to do exactly we might be able to help.

Please post all follow-up questions to the newsgroup. Requests for assistance by email can not be acknowledged.

~~~~~  
Beth Melton
Microsoft Office MVP

Word FAQ: <http://mvps.org/word>
TechTrax eZine:
<http://mousetrax.com/techtrax/>
MVP FAQ site: <http://mvps.org/>

"laurenm"
<laurenm@xxxxxxxxxxxxxxxxxxxxxxxxxxxx>
wrote in message
<news:1DD98D1B-63A8-430A-8E6E-5F94A51D8A37@xxxxxxxxxxxxxxxxxxxx>

Hi All,

Is there a way to change the formatting in a report text field based on the field meeting certain criteria? For example, if my text field has the date format of "mm" & "/" &

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"dd" & "/" & "yyyy", then
apply a bold
format. I
looked into the conditional
formatting but it didn't work
for me.
Maybe I am
setting it up incorrectly. If
anyone knows how to do
this (if it can
be done)
please let me know.

Thanks,
LaurenM