

Re: INVOICE

Source:

<http://www.tech-archive.net/Archive/Mac/microsoft.public.mac.office.word/2008-07/msg01350.html>

- *From:* Elliott Roper <nospam@xxxxxxxx>
 - *Date:* Tue, 29 Jul 2008 20:08:50 +0100
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In article <59b557d1.-1@xxxxxxxxxxxxxxxxxxxxxxxxxxxx>, <jackaya@xxxxxxxxxxxxxxxxxxxx> wrote:

Version: 2008
Operating System: Mac OS X 10.4 (Tiger)

I would like to use an existing pdf designed invoice in word. If possible, how do I begin typing text within the file?

Word is pretty hopeless at that. For filling in existing pdf forms in an ad hoc way, you need something that does layers, and lets you place text on top of a locked layer precisely by eye. I'd suggest OmniGraffle, Illustrator, or even Photoshop.

On the other hand, if it is your own original invoice, why don't you lay it all out as you want in Excel? That way it does the sums as well as look pretty. I have pushed megabucks of invoices through a single Excel template over the years. It is trivial to place the pretty logos and everything else you need to make the customer feel good as he parts with his money. And you can slurp it out for inclusion in the Excel workbook that does the accounts receivable and the bank recs, and the tax returns, and the P&L and the cashflow analysis and whatever else you need to run your business. It is amazing what you can do with nothing but Excel.

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To de-mung my e-mail address:– fsnospam\$elliott\$\$
PGP Fingerprint: 1A96 3CF7 637F 896B C810 E199 7E5C A9E4 8E59 E248
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