

Re: Word 2003 Document (Landscape)

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- *From:* Bates <nw1008@xxxxxxxxxx>
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On Oct 15, 7:38 am, dande <da...@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote:

Another question from this non-techno learner!

I am producing a landscape, two fold leaflet on Word 2003 and have created the three columns and inserted copy and photographs. BUT, I find it difficult to centre the copy in each of the one third sections.

I have tried adjusting left and right margins in Page Setup but still I have two much blank spaces to the right and left of the page. The copy just doesn't look positioned correctly in the left and right sections when the finished product is folded.

Help please!

Hi Dande,

This is probably a problem with your printer. Most printers have a printable area that is less than the full page. And to make matters worse, the top and bottom (which in your landscape case becomes left and right) borders are usually different. As such, when you print the document you often end up with things being a bit offset. It has been so frustrating on occasion to get things to line up perfectly that I usually end up using a print house to make the final prints as their printers first of all can print to the edges and are all properly calibrated.

You can try this experiment – set up all your margins to be equal (say 0.5 inches). Then draw a box that takes up the entire page. Now print it. Are all the margins still actually 0.5 inches or are the top and bottom (left and right in landscape) actually different?

Neil

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