

Re: identity view options

Source:

<http://www.tech-archive.net/Archive/Mac/microsoft.public.mac.office.entourage/2007-07/msg00388.html>

- *From:* Diane Ross <diane@xx>
 - *Date:* Sun, 15 Jul 2007 19:24:25 -0700
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On 7/15/07 6:13 PM, in article
1184548415.757288.280380@xx, "the dude"
<jeremylangley@xxxxxxxx> wrote:

i have two different account identities, one for business, one for private.
i want to be able to see the messages for each identity in different colors when it arrives in the inbox. i've tried to make a new rule action but this does not go so far to allow different colors.
please help, thanks.

We need to be sure we're talking about the same thing.

Entourage creates Identities much like the OS creates Users. It sounds like you are referring to accounts not Identities in Entourage.

First, are you having all of your Mail go to your Inbox? Do you not use Rules to sort mail to folders?

If all you want is a separation of your two accounts there are several options.

1. Create a rule to mark messages from account work to category xxx, same for private.
2. Create a rule to move messages from account work to folder Inbox Work, second rule to move messages from private to Inbox Private.
3. Create a Custom View to see mail from each account.

FWIW, not using rules to sort mail to folders other than your Inbox is missing out on one of Entourage's best features. I tend to sort mail more from the sender not to the account that is receiving the mail.

Here is my blurb on creating Rules:

Re: identity view options

There are 3 different kind of rules in Entourage:

Mailing List Manager (MLM)
Junk Mail Filter
Rules (custom rules you create)

They run in the order listed (MLM runs first). The custom rules also run in the order they are listed. (top runs first)

Use the MLM for all lists. Use rules for the remainder. Set your Junk Mail Filter to High. You'll find the Junk Mail Filter under Tools in the menu bar.

Having an up to date Address Book is key to managing your mail and using rules. Assign a category to every entry in your Address Book. You can select using command-select to quickly add a lot of entries to one category.

Let's say you have no custom rules created. You have a ton of mail in your Inbox and Junk folder . If it's in your Junk folder and it's good mail, select "This is not junk" and add the entry to your Address Book.
[IMPORTANT]

Next, let's deal with your list mail in your Inbox. Select a list message, for example the Entourage talk list, and open the MLM . Select the folder destination. Under the Advanced tab, I like to uncheck "Do not apply rules to list messages". I use a VIP rule to mark messages from the "knowledgeable" contributors so I make sure not to miss their posts.
<http://www.entourage.mvps.org/get_started/index.html#tip15>

After you create your Mailing List Manager rule, select (highlight) all messages in your Inbox and run All rules (contextual menu item) to remove list mail from your Inbox. Continue with all of your list mail. This will leave you with personal mail.

Select the first personal message in your Inbox. Can this message be sorted by a category like Work, Buddy, Family, Announcements, Newsletters? If yes, then assign a category to the email and set a rule.

My Buddy Rule:

From is in category Buddy

Is not in a mailing list

Move to folder Buddy
Run AppleScript Play sound (I like to use this action so I can hear when I get mail from my buddies)

More on using sounds with emails:

Re: identity view options

Re: identity view options

<<http://www.entourage.mvps.org/rules/sounds.html>>

Look through other email in the Inbox and see if there are other emails there from Buddies. Assign categories to these if you haven't assigned in your Address Book and run "All Rules". This will move all buddy mail from your Inbox.

Take the next message, create a rule. Use Categories instead of individual addresses if possible. If you add extra addresses in the future to this contact, the rule using category will automatically include the new address. It's a lot easier than having to open the rule and add individual addresses.

Run all rules and see if it works, If not then adjust the rule so it does work.

FWIW, adding domain names to the Junk Mail Filter isn't fool proof. You can also copy these to archive by selecting all under Safe domains. If you can find an old backup you can copy these from the archive.

I suggest adding a rule "from is me". This will get your legitimate mail you test send to yourself and not the fake spam that is sent from you. I like the first example. Not many spammers use Entourage as their client. :-)

<<http://www.entourage.mvps.org/rules/example/rule012.html>>

Tips:

Try to use categories instead of individual addresses when possible. When an address is added assign a category then it will automatically be acted on by the rule.

1) POP Rules act on a message ONLY when it first arrives in the Inbox (On My Computer), NOT when it arrives in any other folder. Once it's moved to another folder it won't be seen by rules.

2) IMAP Rules are meant to act on a message ONLY when it first arrives in the IMAP INBOX, not when moved to another IMAP folder.

3) Exchange Rules act on a message ONLY when it first arrives in the Exchange Inbox.

See "Using Rules with Entourage" for help and examples:

<<http://entourage.mvps.org/rules/index.html>>

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Entourage Help Page <<http://www.entourage.mvps.org/>>
Entourage Help Blog <<http://blog.entourage.mvps.org/>>

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