

## Re: How do I insert a hyperlink into an e-mail?

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*Source:*

<http://www.tech-archive.net/Archive/Mac/microsoft.public.mac.office.entourage/2005-08/msg00622.html>

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- *From:* Ben Wright <[benwright@xxxxxxxxxxxxxx](mailto:benwright@xxxxxxxxxxxxxx)>
  - *Date:* Thu, 18 Aug 2005 10:55:30 -0700
- 

<http://www.spiderrobinson.com/>

On 8/18/05 10:45 AM, in article BF2A1744.138B%[benwright@xxxxxxxxxxxxxx](mailto:benwright@xxxxxxxxxxxxxx), "Ben Wright" <[benwright@xxxxxxxxxxxxxx](mailto:benwright@xxxxxxxxxxxxxx)> wrote:

> Yeah, Entourage does handle it in a weird way. When it's in the New Mail  
> Window, it doesn't look like it's a link, but when the person you're sending  
> it to gets it, it is a link (usually).

>

> If you put "[http://](http://www.spiderrobinson.com/) (minus the quotes) in front of the web address (ie:  
> <http://www.spiderrobinson.com/>), it should be a hotlink/hyperlink on the  
> recipient's end. If you choose Mail Link to This Page in Safari  
> (Shift+CMD+I), it uses this format.

>

> The email address should work if you just put it in the email, as a  
> precaution you can put "mailto: in front of the email address.

>

> Good luck, Spider.

>

> Ben Wright

> ENCOMPASS

> [benwright@xxxxxxxxxxxxxx](mailto:benwright@xxxxxxxxxxxxxx)

>

> PS – I'm a big fan!

>

> On 8/18/05 9:52 AM, in article BF2A0AF1.1230%[spiderweb@xxxxxxxx](mailto:spiderweb@xxxxxxxx), "Spider  
> Robinson" <[spiderweb@xxxxxxxx](mailto:spiderweb@xxxxxxxx)> wrote:

>

>> How do I cause text I have typed into an e-mail to become a "hyperlink," in  
>> Entourage? By "hyperlink," I mean what everyone else in the world calls a  
>> "hotlink." (It took me hours just to find out that's Microsoft's new word  
>> for it.)

>>

>> That is, if I type the URL of a website, how do I cause it to change colour  
>> and become underlined, such that a recipient of the message can just click  
>> on that text and be taken to that website?

>>

>> And if I type the the NAME of a website, how do I cause that name to

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>> represent the site's URL, and be linked to it, so that clicking on the name  
>> will take another to that site?  
>>  
>> And if I type someone's e-mail address, how do I cause THAT to change colour  
>> and become underlined, so that another may simply click on it, and be  
>> presented with a blank e-mail already addressed to that person at that  
>> address?  
>>  
>> I am baffled by how baffled I am by these simple questions...after hours of  
>> searching the Help Menu, I cannot BELIEVE that such a common everyday need  
>> is ignored so utterly and resolutely by Microsoft. Especially since there  
>> are several places in the Help section that specifically PROMISE they will  
>> address my question, but are all lying. (In fact they tell how to insert  
>> anything BUT a hyperlink. Pictures, movies, music, pleasant  
>> smells...anything at all BUT what MOST commonly needs to be inserted into  
>> e-mail.  
>>  
>> In primitive old Netscape, one simply highlighted text, chose a prominent  
>> convenient command called "LINK," and typed into the resulting dialog box  
>> whatever URL or e-mail address one wanted that text linked to, and hit  
>> RETURN. End of problem. How can Microsoft have failed to notice that most  
>> of us need to perform this task a dozen times a day? How could the most  
>> expensive and ubiquitous product on the market have such poor documentation?  
>>  
>> I would be very grateful if anyone out there could PLEASE tell me the secret  
>> handshake that will let me, a proud owner of expensive Microsoft Office  
>> 2004, accomplish what anyone with free Netscape Navigator 4 or Outlook  
>> Express 2 could accomplish without even thinking about it, ten years ago.  
>>  
>> Thanks in advance for your help.  
>>  
>> --Spider Robinson  
>> <www.spiderrobinson.com>  
>> And I wish I had some way to make that a hotlink for you.  
>>  
>> Ps--it would also be nice if, when I type "www.[whatever]," the program were  
>> bright enough NOT to insist on capitalizing the first W. How much test  
>> driving could they have given this program not to have noticed THAT gaping  
>> flaw?  
>>  
>>  
>

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- ***Follow-Ups:***
    - ◆ ***Re: How do I insert a hyperlink into an e-mail?***
      - ◇ ***From: Spider Robinson***

Re: How do I insert a hyperlink into an e-mail?

- **References:**

- ◆ **How do I insert a hyperlink into an e-mail?**

- ◇ From: Spider Robinson

- ◆ **Re: How do I insert a hyperlink into an e-mail?**

- ◇ From: Ben Wright

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