

Re: How to setup policy for Exchange/Outlook 2003

Source:

<http://www.tech-archive.net/Archive/Exchange/microsoft.public.exchange.admin/2006-03/msg04517.html>

- *From:* "Bharat Suneja" <bharatsuneja@xxxxxxxxxxx>
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- Create new Recipient Policy | select Mailbox Manager Settings from the New Policy dialog box
- In "Mailbox Manager Settings (Policy)" tab unselect all other folders except Sent Items
- Change the "When processing a mailbox" drop-down to "Move to Deleted Items Folder" or "Delete Immediately". Recommend using this in "Generate Report Only" mode first to make sure it works the way you want before actually setting it to delete or delete permanently.

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"ITJTR" <ITJTR@xxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote in message
news:CC043B3D-FA46-46B4-845F-9CF353EC7965@xxxxxxxxxxxxxxxxxxxx

I'm looking for a way to have all messages in Outlook 2003 Sent Items folder auto delete after 30 days. I know a policy can be applied via mail retention policy for the entire information store, I'm just looking for a way to delete items after 30 days in Sent Items.

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ITJTR