

Re: How do I import many names & addresses in a Letter to a Word D

Source:

<http://www.tech-archive.net/Archive/Access/microsoft.public.access.externaldata/2006-02/msg00005.html>

- *From:* John Nurick <j.mapSoN.nurick@xxxxxxxxxxxxxxxx>
 - *Date:* Wed, 01 Feb 2006 18:53:10 +0000
-

On Tue, 31 Jan 2006 10:58:29 -0800, Pendragon
<Pendragon@xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx> wrote:

```
>Type: Individual
>ContactFirstName: John
>ContactMI: <blank>
>ContactLastName: Smith
>etc.
>...
><CR>
```

There are some scripts on my website for handling this sort of thing.

It sounds as if you can get the data into a Word table with field names in one column and values in the other. If so, and if every record contains the same fields in the same order, delete the fieldnames column and export just the data into a text file, e.g.

```
Individual
John
<blank line>
Smith
...
<blank line between records>
Individual
Mary
P
Evans
...
```

you can use this VBScript to convert it to a tab-delimited file that Access can easily import.

<http://www.j.nurick.dial.pipex.com/Code/VBS/TallToWide.vbs>

Alternatively, if you have or can install Perl on your computer, there are a couple of scripts for converting files of Name: Value pairs into delimited files on this page:

<http://www.j.nurick.dial.pipex.com/Code/Perl/index.htm>

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John Nurick [Microsoft Access MVP]

Please respond in the newgroup and not by email.

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